

Pallara State School ICT Department

39 Ritchie Road Pallara Qld 4110 P: (07) 3727 4222 E: <u>helpdesk@pallarass.eq.edu.au</u> www.pallarass.eq.edu.au

Setting up a Windows 11 Laptop – "Onboarding with inTune" guide 3 of 3 (V1.0)

Before starting, you will require your students school username and password. If your student has not yet attended school, these details will not be available until 2-3 days after their first day attending. You can ask your child's teacher for these details after they have first attended.

NOTE: Your childs account on the computer that they will be using **must be set as an administrator of the device.** If you are unsure how to do this, refer to guide 2 "Create a student account" follow step 1, 2, 3 and 8. The device will not download all the necessary applications and wireless settings if this is not done.

Step 1: Go to settings – 1. Press the "Start" button. 2. Type "Settings" (No need to click anything, just start typing). 3. Click on the "Settings" app when it appears.



Step 2: Go to Accounts - Select "Accounts" on the left-hand side of the page



Step 3: Select Access work or school

Acc	ounts	
ç	Family & other users Device access, work or school users, kiosk assigned access	>
Ç	Windows backup Back up your files, apps, preferences to restore them across devices	>
ð	Access work or school Organization resources like email, apps, and network	>

Step 4: Enter your child's school username followed by @eq.edu.au and click "Next"

Set up a work or school account

You'll get access to resources like email, apps, and the network. Connecting means your work or school might control some things on this device, such as which settings you can change. For specific info about this, ask them.

mstaff78@eq.edu.au ×



Step 5: Please enter your students username, password, accept the terms and conditions and Sign in.

Managed	Internet Service
Sign in with your us	sername and password
Username *	mstaf78
Password *	••••••
I agree to	the <u>conditions of use</u>
Sign in	
Change my passw	ord

Step 6: Please select **Done**.

	×
You're all set!	
We've added your account successfully. You now have access to your organization's apps and services.	
Done	1
Provide and a second seco	-

Step 7: Check your account has been added. Your account details will be displayed.



Your child's device has now been setup to work the Education Queensland network!

Now some apps are required to be installed. Please wait 5-10 minutes before completing the next step to allow time for the computer to finish the setup in the background.

Step 1: Go to Company Portal - 1. Press the "Start" button. 2. Type "Company Portal" (No need to click anything, just start typing). 3. Click on the "Company Portal" app when it appears and click Open if necessary. Company Portal may ask you to sign in again, if so, please sign in again using your childs username and password.

	Company Portal	
	Арр	
🖸 Open		
OpenSync this devi	ce	

Step 2: The only app required to be installed at home is BYOx Mapper – Click on "BYOx Mapper" **NOTE: If BYOx** mapper does not show, it may mean the device is in "S Mode". Before you can continue, you will need to remove S Mode from the laptop. <u>How to remove S Mode from your device instructions</u>

_		
Q		BYOx Mapper
ណ៍	BYOx	Queensland Education Department
E		
₽₽		
$\underline{+}$		Install
± ≞		Install
⊥ ⊡	Overview Addition BYOx Mapper	al information
± ⊡	Overview Addition BYOx Mapper Size	al information
⊥ ⊒ Qo	Overview Addition BYOx Mapper Size Version	al information 2.00 MB 3.04.0
± ⊡	Overview Addition BYOx Mapper Size Version Date Published	Install *** al information 2.00 MB 3.0.4.0 17/02/2023

You are done!

If for whatever reason you need help or are having issues, please let your child's teacher know to log a job with the ICT Department. For any questions or concerns, you can also email our ICT staff at <u>helpdesk@pallarass.eq.edu.au</u> or come by to the BYOd Help desk (located in the Resource Centre) between 7:45AM and 8:30AM every morning.