

# Pallara State School P&C

## 2023 Annual Operating Plan

### OBJECTIVES

The objectives of the Association are to promote the interests of, and facilitate the development and further improvement of the School, for example, by promoting parent participation and encouraging collaboration between parents, students, school communities and nongovernment entities to foster a commitment to achieving the best educational outcomes for children and young people.

### FUNCTIONS

In pursuit of the Association's objectives, the functions of the Association are to:

- foster community interest in educational matters
- try to bring about closer co-operation between the parents of children attending the school and other members of the community, staff members of the school and students of the school.
- if asked by the principal, give advice and recommendations about the general operations and management of the school
- give, or assist in the giving of, financial or other resources or services for the benefit of persons who receive educational instruction at the school
- perform any other functions, not inconsistent with the Act, as the Minister may decide.

### PROPOSED CALENDAR OF EVENTS

#### **Term 1:**

AGM & General Meeting	Thursday Week 2 6:30pm <i>On-site</i>
General Meeting	Thursday Week 6 6:30pm <i>Virtual</i>
Staff social event	Friday Week 9

#### **Term 2:**

General Meeting	Thursday Week 2 6:30pm <i>On-site</i>
Mother's Day event	Date TBC (late April/early May)
General Meeting	Thursday Week 6 6:30pm <i>Virtual</i>
Movie night	Date TBC
Staff social event	Friday Week 9

#### **Term 3:**

General Meeting	Thursday Week 2 6:30pm <i>On-site</i>
General Meeting	Thursday Week 6 6:30pm <i>Virtual</i>
Father's Day event	Date TBC (late August)
Trivia night	Date TBC
Staff social event	Friday Week 9

#### **Term 4:**

General Meeting	Thursday Week 2 6:30pm <i>On-site</i>
General Meeting	Thursday Week 6 6:30pm <i>Virtual</i>
Christmas Concert	Tuesday Week 10 (TBC)
Staff social event	Friday Week 9

#### **Ongoing Fundraisers**

- Container Recycling
- Entertainment Book

## 2023 PRIORITIES

To meet the objectives, the 2023 priorities and strategies are as follows. Suggested implementation timelines are indicated, where possible. Actions relating to this document will be ratified at General Meetings throughout the year, and reviewed in Term 2 and Term 4.

Priority	Strategy
Work in partnership with the school to improve education outcomes for students	<ul style="list-style-type: none"> <li>- Work with parent reps where possible to increase communication</li> <li>- Support the school with larger works, as required, including appropriate grant applications</li> <li>- Provide personnel support, as possible and required, for school events and to meet educational needs</li> <li>- Provide resources, as possible and required, to the school</li> <li>- Explore relationships / partnerships with businesses and community stakeholders, as appropriate and needed.</li> <li>- Partner with other groups/services operating within the school where possible.</li> </ul>
Foster a positive spirit within the P&C and broader school community	<ul style="list-style-type: none"> <li>- Run P&amp;C events which cater for both our school community and/or the broader community.</li> <li>- Clear and transparent communication to members and the broader school community</li> <li>- <i>Continued</i> Development &amp; implementation of social media guidelines &amp; profile</li> </ul>
Increase both member involvement and parent support for the P&C	<ul style="list-style-type: none"> <li>- Promote P&amp;C visibility in the school</li> <li>- Clarify avenues for involvement (including creating further supporting officer positions as required)</li> <li>- <i>Grow in creating</i> opportunities for parents that cannot volunteer during the day to support P&amp;C</li> <li>- <i>Continued</i> equipping, training and delegating specific members to carry out specific functions for the association (e.g. event coordinator)</li> <li>- Explore ideas for volunteer recognition</li> <li>- <i>Explore ways to engage a broader cross section of the school community in P&amp;C events and initiatives – particularly engaging the multiple cultures represented in our school community</i></li> </ul>
Improve Business Operations - pursuing sustainable and achievable process and practice	<ul style="list-style-type: none"> <li>- Continued improvement of volunteer recruitment and retention strategy and practice (particular for ongoing tuckshop functioning)</li> <li>- Consideration of the ongoing and future staffing/employee needs of the P&amp;C</li> <li>- Encourage tuckshop employees to network at events or through social media to identify best practice opportunities</li> <li>- Increasing efficiency of business practices by utilising and incorporating available technologies (i.e. considering paperless operation, electronic file repository's, electronic signatures, etc.)</li> </ul>