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Friday 2<sup>nd</sup> August 2019

Dear Parent/Guardian,

This term, the Year 1 students have an opportunity to travel to the Karawatha Forest Discovery Centre to consolidate their learning in Science. The students have been learning about living and non-living things and their habitats. Whilst at Karawatha Forest, we will be engaging in a number of workshops around the topic of "Habitats are Homes."

The workshops are led by qualified Brisbane City Council staff.

Details of the excursion are outlined below:

**Date:** Tuesday 17 September 2019  
**Time:** Depart school at 8:30am and returning at 2:30pm  
**Transport:** Bus with seatbelts  
**Cost:** \$16.50 per student

**What to bring:**

- Small backpack
- Fruit break, morning tea and lunch (we are encouraged to have a litter free lunch)
- A full drink bottle (named)
- Full school uniform including white socks and black shoes
- School hat
- Sunscreen
- Insect Repellent
- Raincoat or child poncho if rain is forecast (no umbrellas)

**Payment Cut Off: Wednesday 4 September 2019.**

Please complete the permission form below and return to your child's class teacher. Payment can be made at the school's payment window (Mon-Wed) or online as per the attached invoice. Please note that **NO late payments will be accepted** and students for whom payment is not received will be directed to work with an alternate class for the duration of the excursion.

Kind Regards,

Nicole Miller, Yianna Zambas, Jodie Mutzelburg and Sharney Florence  
Year 1 Teachers

Zan Branford  
Deputy Principal

**Privacy Notice**

The Department of Education and Training (DET) is collecting the personal information requested in this form in order to:

- obtain lawful consent for your child to participate in the activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during, or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of s.426 of the Education (General Provisions) Act 2006 (Qld) and the Information Privacy Act 2009 (Qld).

The information will not be disclosed to any other person or agency unless it is for a purpose stated above, the disclosure is authorised or required by law, or you have given DET permission for the information to be disclosed.

**Activity Risks & Insurance**

Please note that the Department of Education and Training does not have personal accident insurance cover for students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may be also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

**Consent**

By signing this form (below) I agree that:

- I have read all of the information contained in this form in relation to the activity (including any attached material) and I am aware that the Department of Education and Training does not have personal accident insurance cover for students.
- I give consent for my child, \_\_\_\_\_ in class \_\_\_\_\_, to participate in the Karawatha Forest Discovery Centre excursion on Tuesday 17 September 2019.
- I will pay to the school the costs detailed above for my child’s participation in the activity.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment my child may reasonably require, including contacting my child’s doctor.
- I accept liability for all reasonable costs incurred by the Department of Education and Training in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the Department of Education and Training the full amount of those costs.
- I have provided the school all relevant details of my child’s medical or physical needs on enrolment and where relevant have updated this information.

Parent/Carer \_\_\_\_\_ (Please Print) Name:

Parent/Carer's Signature: \_\_\_\_\_ Date:  
\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Additional medical information**

The school collected medical information about your child at enrolment. This information is stored electronically in OneSchool. Please give full details of any new or updated medical information which may affect your child’s full participation in the activity described in the form.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**You may also wish to provide the following information\*:**

Name of child’s medical practitioner: \_\_\_\_\_ Telephone No.:

Medicare No.: \_\_\_\_\_

Private Health Insurance Company (if applicable): \_\_\_\_\_ Membership

No.: \_\_\_\_\_

\*If an enrolment form for your child has been completed or updated since October 2012 this information will already be recorded in OneSchool.

I would like this additional information about my child’s medical information to be recorded in OneSchool records.