



**PALLARA**  
STATE SCHOOL

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## Statement of Purpose

### “Be Your Best”

#### Rationale.

Pallara State School teachers, students and school community have a firm commitment towards providing a safe and friendly atmosphere both in the classroom and on the playground. The aim of the Year Five/Six Leadership Program is to provide students with the skills to become leaders in the school.

#### Objectives

##### For the individual

- To develop self confidence and self esteem
- To develop friendships, relationships and trust with others
- To develop responsibility for self, friends and others
- To encourage the students to develop responsible decision making skills
- To develop leadership and communication skills by giving them the opportunity to be supportive friends to groups of younger students
- To improve communication between the teachers and themselves
- To develop the skills of conflict resolution
- To help the senior students to feel empowered by giving them a useful role in the school

##### For the School

- To provide a safe and friendly environment where young students can feel safe
- To enable new students to integrate more easily and feel more comfortable in the school environment
- To assist students with the transition to primary school
- To provide long term benefits for all students as training and skills are passed onto younger students
- To encourage students to have a close involvement with the school community
- To encourage students to be playground games / club leaders
- To identify eligible candidates for captaincy positions in year 5

##### For the Younger Students

- To provide a buddy for them to turn to if they have a problem
- To assist students with the transition to primary school
- To have leaders to teach them to play in the lunch breaks
- To have an older student as a peer tutor in the playground

### **Skills**

The Year Five/Six Leadership program allows the children to develop the following skills:

- Personal and interpersonal skills for effective communication
- Valuing social justice principles
- Decision making and problem solving
- Building self confidence and empathy
- Assertiveness training
- Developing relationships
- Group leadership skills
- Responsibility for self and others
- Peer tutoring skills

### **Values, Attitudes and Feelings**

- Self awareness
- Self acceptance
- Self confidence
- Self monitoring
- Tolerance and acceptance of others

### **The Year Five/Six Leadership Program incorporates all Key Elements of Active and Informed citizenship**

- Values
- Knowledge
- Cognitive processes
- Action skills

### **Values**

- Students participating in democratic decision making processes that allows them to take ownership of the program
- Students striving to achieve equitable outcomes through creative problem solving
- Students accepting the opinions of other students
- Students learning to contribute for the greater good

### **Knowledge**

- Students understanding that they have democratic rights and responsibilities
- Students gaining knowledge to become socially aware, responsive and sensitive to the needs and feelings of other students

### **Cognitive Processes**

- Students learn to respect reasoning and the necessary skills required for conflict resolution
- Students learn how a supportive environment is developed through creative and reflective decision making

- Students learn the skills to resolve conflict creatively, peacefully and justly
- Students learn to interact with younger students in a range of curriculum activities that will assist them with their own metacognitive processes

### **Action Skills**

- Students will develop skills or moral reasoning
- Student to work co-operatively within the school and within the community to address identified issues

### **Student Leaders**

#### **Eligibility**

Students eligible to become School Leaders are Year 5/6 students who can make a commitment to follow school rules, to lead by example, be an appropriate model for younger students and complete the leadership training/process.

### **HOW THE PROGRAM WORKS**

**In Term 4 of year 5, all students are eligible to become leaders within the school and attain their “Leaders Badge”. In order for a student to be eligible to obtain their Leaders Badge they must:**

- **Have the “Application to be a Student Leader” signed off by their classroom teacher and Principal (appendix 1). Students who apply and do not meet criteria are counselled by class teacher.**
- **After being signed off on the “Application to be a Student Leader” they need to complete 10 leadership tasks and have them signed off on the “Student Task Sheet”(appendix 2), however students will only be allowed to complete a maximum of one leadership task per day (guidelines are outlined in appendix 3).**
- **All students who are eligible for leadership badges in term 4 need to hand their leadership Task Sheets to Mr Johnstone for approval before receiving badges.**
- **Only students who attain their leaders badge in term 4 of year 5 are eligible to take on a Captaincy position within the school Leadership Program in Year 6.**
- **Once in year 6 the students can work towards attaining their leaders badges but will only be allowed to complete one leadership task per day.**

## TIME LINE FOR CAPTAINCY/LEADERSHIP ELECTIONS

### STUDENT LEADER SELECTION PROCESS

#### Captains Selected :

**Captains by end of Yr 5** - School x 4, Library x 1, Music x 1, Sports x 4

**Leaders at start of Year 6-** Student council, Library Monitors

### PROCESS TIMELINE

#### YEAR 5 TERM 3

**Wk 10 –** Application forms for student leadership made available to year 5 students by Friday

#### TERM 4

**Wk 1 - 7** Students meet with their teacher to discuss their eligibility to meet the criteria for their leadership badge. If they meet the criteria they complete 10 Leadership tasks before receiving their badge.

**Wk 8 -** Potential school captains identified for speeches (6-8 Girls and 6-8 Boys). Nomination list available for all staff input – teachers, Specialist teachers, Teacher aides, Admin, Coaches, SEP Staff

**Wk 9 -** **Supervised questionnaire followed by an interview with Mr Johnstone and Mrs Hoffman. 45**

Min assembly All candidates speeches (Yr 4-5, school captains and teachers vote)

**Wk 10 -** School Captains announced

#### YEAR 6 TERM 1

**Wk 2 -** Student Council and Library Monitors nominate and are elected.

### ROLES OF LEADERS

#### School Captains

- Help out at every Parade
- Represent the school at official functions
- Give votes of thanks on behalf of the school
- Report to Mr Johnstone and Mrs Hoffman weekly

#### Library Captains

- Help with duties in the Library
- Give weekly reports and messages on Parade
- Help with book circulation
- General Library duties
- Report to Library Staff


#### Music Captains

- Help with the set up and pack up of rehearsal equipment
- Help with the set up and pack up for performances
- Deliver teacher messages to other performance group members
- Report to Music Teachers


#### House Captains

- Put out sports equipment in break time and help on oval on rostered days
- Help set up on sports days (7.30am start)
- Carry out duties for Sport Teachers (i.e. running club)
- Lead house group on sports days with cheering and support (enlisting support of others)
- Report to PE teacher weekly

APPENDIX 1



## PALLARA STATE SCHOOL STUDENT LEADER APPLICATION



Name of Applicant: .....

Dear Mr Johnstone,

I wish to apply for the position of Student Leader of Pallara State School. I understand that if I am successful in being appointed a student leader, I would assist on assemblies, assist in setting up of special events, help organise a range of school activities and be a representative of the school. I also understand that I need to have a log of 10 activities completed that outlines my ability to lead by example and volunteer/help around the school.

To help me in this role, I can display the following characteristics:

1. I am helpful, friendly, considerate and polite to school staff, school visitors and fellow students.
2. I consistently follow and promote the school rules.
3. I always try my best and aim for quality work.
4. I am consistently well organized.
5. I volunteer to help around the school (and have a completed log of 10 volunteer tasks).
6. I participate in a range/variety of school activities to the best of my ability.
7. I am able to communicate in a friendly and confident way.
8. I set a positive example for other students (and consistently wear the full school uniform).
9. I consistently display a respectful and sporting attitude.
10. I can remain composed in difficult/conflict situations.

STEP 1 STUDENT TICK	STEP 2 TEACHER TICK

I wish to apply for :      The position of Student Leader     

Yours sincerely.....

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**Endorsement of Application**

**PLEASE NOTE:** Once a student thinks they meet the above criteria, they are to meet with their teacher to verify that the teacher also agrees that they meet the 10 criteria before taking their leadership form home. The form is to be completed in the steps outlined on this page.

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Class Teacher

STEP 3

.....

Principal

STEP 4

.....

Parent/Caregiver

STEP 5



## APPENDIX 3

### YEAR SIX LEADERSHIP PROGRAMME

Students will display a SUSTAINED COMMITMENT to the programme

#### Leadership Badge

1. The student must organise /liaise with the member of staff
2. The activity will not be for a their own teacher
3. The duties will be carried out during the First or Second breaks
4. The student must undertake 10 duties of a minimum of 15 minutes
5. Every duty must be recorded with a clear description of the duty, the time of start and finish, the length of each duty and the signature of the supervising member of staff.

#### THIS MUST BE RECORDED AT THE TIME OF DUTY

- 6 No duties are to be undertaken in school time - they will be cancelled
7. No duties are to be undertaken after school finishes at 2.30pm.
8. The student MUST be back in class on time (or duty will be cancelled)
9. If the supervisor does not agree with the times recorded, or is not satisfied with the work done, then he/she will indicate this and will not sign off the task.
10. **The student's behaviour will be exemplary at all times.**
11. **The student shall be up to date with all schoolwork, assignments and homework**

## APPENDIX 4

### **STUDENT LEADER PLEDGE/AGREEMENT**

As a student leader of Pallara State School, I agree to continue to set a good example for others to follow and be a role model for the younger students at this school.

I will continue to abide by the criteria that was used in order for me to receive this leadership position and acknowledge that any major breaches of this criteria may result in the handing over of my badge.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Witnessed: \_\_\_\_\_